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TERMS AND CONDITIONS

Dance Visions – External Classes and Events – Proprietor and Sole Trader – Rebecca Saunders

Dance Visions Studios Ltd – Any Classes held at the address Units 7&8, Kingfisher Business Park, Henwood, Ashford, Kent. TN24 8DG and any external events or workshops organised by the said Company.

WEBSITE

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13. You can access other sites via links from www.dancevisions.co.uk. These sites are not under our control and we are not responsible in any way for their contents.

CLASSES FOR CHILDREN (INTERNAL Dance Visions Studios)

- All termly fees must be paid in full prior to a term commencing. Each child must collect a ‘**DV Pass Card**’ from reception only issued when fees have been paid in full. They must present it to their Instructor in their first class of term. Any child without a ‘DV Pass Card’ in each subject they attend, will be refused entry until fees are paid. New joiners can join at any point through a term and fees must be paid in full on joining to collect a ‘**DV Pass Card**’. Only in exceptional circumstances by prior agreement to the term commencing are fees accepted any later. A 20% fee will be added to your invoice if payment is late; if this is not paid the matter will be handed over to our debt collectors. Dance Visions/ Dance Visions Studios reserve the right to refuse a student entry into class if fees have not been paid. Term Times run with the KCC (Kent County Council) Term Dates and can be downloaded from our website or you can ask at reception for a printed copy.
- We do not run children’s classes on Bank Holiday Mondays at the studios.
- As our costs are fixed, fees remain payable in cases of absence. There are no reductions for sickness, holidays or any other outside commitments.
- Physical contact may be necessary when helping to demonstrate or correct.
- Children should arrive promptly, correctly dressed in the required uniform and attend classes regularly.

- Children under the age of 8 years old are not allowed to leave the studio/external class unless accompanied by an adult.
- Please inform your teacher of any injuries before class.
- If your child has a change in health, please ensure you complete a new Student PAR-Q Form available from reception and inform the reception staff.
- It is important to drink fluids at regular intervals during exercise, please pack water for your child in a plastic container (no glass). No fizzy drinks or food are permitted in the studios. Refreshments are also available for purchase at the studios in the reception area.
- During Class, children are expected to listen and we discourage unnecessary talking. If a child is causing continuous disruption, they will be asked to leave their lesson and we will not refund.
- Dance Visions/Dance Visions Studios reserve the right to change fees or the timetable without prior notice. However, we will endeavour to inform parents and guardians of any changes as soon as possible.
- **EXAMS:** Only once the required standard is attained will students be put forward for examinations where applicable. Exams are not guaranteed annually. This only relates to Graded classes held in the studios. Please check with the Instructor if you have any questions regarding exams and progress.
- Dance Visions/Dance Visions Studios does not accept responsibility for items lost or stolen at outside classes or in and around the studios, although anything we do find will be placed in lost property and disposed of at the end of every term (please ask at reception).
- Fees are non-refundable.
- As part of Dance Visions/Dance Visions Studios your child will be participating in vigorous activity which can include activities such as dance. Due to the nature of the activity we wish to inform you that the possibility of injury does exist as with any other form of athletic activity. All reasonable care will be taken by Dance Visions/Dance Visions Studios and its Instructors.
- Whilst Dance Visions/Dance Visions Studios instructors and helpers in charge of the classes will take all reasonable care of the young people, they will not be held responsible for any loss, damage or injury suffered by the pupil arising during lessons or activities with Dance Visions/Dance Visions Studios.

Cancellation Policy - CLASSES FOR CHILDREN (*INTERNAL Dance Visions Studios*)

Notice will only be accepted in writing using one of our official 'Notice Forms' available through reception at the studios; alternatively, you can email us (the email date will be taken as the start of the notice period); we have a 5 week paid notice policy. Five weeks' notice payment is required if your child continues to attend classes or not during this period. The 'Term Dates' are available on our website or from reception at the studios. If the notice period is not paid, interest charges will be incurred and the matter will then be passed to our debt collectors.

In an event that Dance Visions/Dance Visions Studios has to cancel a class, we will always aim to rearrange any cancelled class. This may be on the same day of the week or a different day. We do not give refunds if a child cannot attend the re-arranged class.

CLASSES FOR CHILDREN (EXTERNAL *Dance Visions*)

- All external classes are to be paid per Term or Half Term where stated and ON THE FIRST DAY of joining before the class starts or at the end of the first class where applicable due to timings. This must be paid as one full payment by CASH or Cheque. A 20% fee will be added if payment is late; if this is then not paid the matter will be handed over to our debt collectors. Dance Visions reserve the right to refuse a student entry into class if fees have not been paid on time and in full. All other information on other classes we offer at our Ashford based Studios can be found on our website, www.dancevisions.co.uk.
- We do not run children's classes on Bank Holiday Mondays.
- As our costs are fixed, fees remain payable in cases of absence. There are no reductions for sickness, holidays or any other outside commitments.
- Physical contact may be necessary when helping to demonstrate or correct.
- Children should arrive promptly, correctly dressed and attend classes regularly.
- Children under the age of 8 years old are not allowed to leave the studio/external class unless accompanied by an adult.
- Please inform your Instructor of any injuries before class.
- If your child has a change in health, please ensure you complete a new Student PAR-Q Form and make the Instructor aware of the changes.
- It is important to drink fluids at regular intervals during exercise, please pack water for your child in a plastic container (no glass). No fizzy drinks or food are permitted in the class.
- During Class, children are expected to listen and we discourage unnecessary talking. If a child is causing continuous disruption, they will be asked to leave their lesson and we will not refund.
- Dance Visions reserve the right to change fees or the timetable without prior notice. However, we will endeavour to inform parents and guardians of any changes as soon as possible.
- Dance Visions does not accept responsibility for items lost or stolen at our classes, although anything we do find will be placed in lost property (please ask at the venue reception).
- Fees are non-refundable.

- As part of Dance Visions your child will be participating in vigorous activity which can include activities such as dance. Due to the nature of the activity we wish to inform you that the possibility of injury does exist as with any other form of athletic activity. All reasonable care will be taken by Dance Visions and its Instructors.
- Whilst Dance Visions instructors and helpers in charge of the classes will take all reasonable care of the young people, they will not be held responsible for any loss, damage or injury suffered by the pupil arising during lessons or activities with Dance Visions.

Cancellation Policy - CLASSES FOR CHILDREN (EXTERNAL Dance Visions)

Class payments are non-refundable.

In an event that Dance Visions has to cancel a class due to unforeseen circumstances or a school decision, the cost of a class missed will then be carried over for the participant into the next half term and taken off their next payment due.

CLASSES FOR ADULTS

- All adult classes, workshops and courses are either pay as you go or paid via a block booking or advance booking system. Please check the website www.dancevisions.co.uk and our time table or contact Dance Visions for any more information. Only in exceptional circumstances by prior agreement are fees accepted later than the agreed date. Dance Visions/ Dance Visions Studios reserve the right to refuse a student entry into class if fees have not been paid.
- Studio Term Times run with the KCC (Kent County Council) Term Dates and can be downloaded from our website or their website, but **please note** that many of our **adult classes do still run in the school holidays**, ask at reception or visit the website for details.
- As our costs are fixed, fees remain payable in cases of absence for blocks, courses or bookings. There are no reductions for sickness, holidays or any other outside commitments.
- Physical contact may be necessary when helping to demonstrate or correct.
- Please arrive promptly, correctly dressed and attend classes regularly in order to get the best out of them.
- Please inform your teacher of any injuries before class.
- If you have a change in health, please insure you complete a new Adult PAR-Q Form and also inform your Instructor of the changes.
- It is important to drink fluids at regular intervals during exercise, please pack water for your class(es) in a plastic container (no glass). No fizzy drinks or food are permitted in the studios. Refreshments are also available for purchase at the studios in the reception area.

- Dance Visions/Dance Visions Studios reserve the right to change fees or the timetable without prior notice. However, we will endeavour to do our best to inform you of any changes as soon as possible.
- Dance Visions/Dance Visions Studios does not accept responsibility for items lost or stolen at outside classes or in and around the studios, although anything we do find will be placed in lost property and disposed of at the end of every term (please ask at reception).
- Fees are non-refundable.
- As part of Dance Visions/Dance Visions Studios you will be participating in vigorous activity which can include activities such as dance. Due to the nature of the activity we wish to inform you that the possibility of injury does exist as with any other form of athletic activity. All reasonable care will be taken by Dance Visions/Dance Visions Studios and its Instructors.
- Whilst Dance Visions/Dance Visions Studios instructors and helpers in charge of the classes will take all reasonable care of you, they will not be held responsible for any loss, damage or injury suffered by the student arising during lessons or activities with Dance Visions/Dance Visions Studios.

Cancellation Policy - CLASSES FOR ADULTS

In an event that Dance Visions/Dance Visions Studios has to cancel a class, we will always aim to inform you as best we can of the cancellation in the time available to us. **Our main form of communications for this is via email and social media posts, so please make sure you have supplied a valid email address and inform us if you change this at any point.**